

**BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK**

**RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS**

This is a record of a decision taken by an officers under delegated powers and where necessary taken in consultation with members and officers.

<b>REPORT TITLE:</b>	Ongoing Support for Ukraine
<b>OPEN/EXEMPT</b>	Open
<b>LEAD OFFICER</b>	Mark Whitmore
<b>IS DECISION SUBJECT TO CALL IN?:</b>	Yes
<b>DATE DECISION ADVERTISED:</b>	29 <sup>th</sup> November 2023
<b>DATE OF DECISION:</b>	6 <sup>th</sup> December 2023
<b>DEADLINE FOR CALL IN:</b>	13 <sup>th</sup> December 2023
<b>PRE-SCREENING EQUALITY IMPACT ASSESSMENT COMPLETED:</b>	YES/NO

**Delegated Power**

Specify the particular delegated power being exercised by reference to the Scheme of Delegation or the Council body minute and date.

Council Constitution Part 3 Responsibilities for Council Functions. Section 2 Functions Delegated to Cabinet Members and Officers – Scheme of Delegation, Functions: 7.12 Health Improvement and promotion including public health and community care and LILY The Chief Executive in consultation with the Portfolio Holder for People and Communities: day to day management

**Decision Taken**

Specify precise details of the decision taken.

West Norfolk has one of the largest settled Ukrainian and Eastern European communities in Norfolk. In view of the ongoing conflict in Ukraine it is reasonable to expect that people will continue to come to and remain in West Norfolk under the refugee schemes currently in place.

In March 2022, the Chief Executive, in consultation with the Leader, using emergency powers stipulated under the Council's Constitution, agreed to provide financial support to the Hanseatic Union and Access to facilitate support and services for the refugees.

This support was further extended in March 2023 in recognition of the ongoing conflict and need to continue to support eastern European communities.

Access community support is closing in December 2023 and as such there is a continued need to fully support Hanseatic Union to deliver these vital services.

The existing funding for Hanseatic Union has expired and the decision has been taken to utilise £10000 from the Homes for Ukraine Fund until 31 March 2024 to extend the Service Level Agreement with the Hanseatic Union.

**Reasons for the Decision**

Specify all reasons for taking the decision

A Notice of Motion (4/23) was submitted to full council on 9 March 2023.

“One year on from the Putin regime’s illegal and immoral invasion of Ukraine that has caused intolerable death, destruction and misery. This council thanks all those locally who have opened their homes and hearts to the 400 refugees who have settled in west Norfolk and the staff of our reception centre and partner agencies who have worked so hard to support them. We also recommit our condemnation of the war, call for its cessation and withdraw of the invading forces and our support to the Ukrainian people for as long as is needed.”

**Details of alternative options, if any, considered and rejected.**

**Any declarations of interest and details of any dispensations granted in respect of interests (in relation to officers and any Members consulted).**

**List of Background papers**

Officer delegated decision 15 March 2022 – Ukrainian Emergency Grant Support  
Officer delegated decision 23 March 2023 – Ongoing support for Ukraine

**Authorisation**

Post Held – Chief Executive

Signature



Date **23 November 2023**

**Consultation with members/officers**

**If the decision is taken following consultation with the members/officers, please give details:**

**Name of Members/officers consulted:**

Councillor Jo Rust

**Signed by Member/officer as consulted:**

Date

# Pre-Screening Equality Impact Assessment

Borough Council of  
**King's Lynn &  
West Norfolk**



Name of policy/service/function	Emergency Grant Support for Ukrainian Refugees				
Is this a new or existing policy/ service/function?	New				
Brief summary/description of the main aims of the policy/service/function being screened.  Please state if this policy/service rigidly constrained by statutory obligations	In the immediate days of arriving in West Norfolk, and before wider support arrangements can be put in place, some refugees may experience immediate financial hardship. It is proposed to introduce an emergency support grant scheme, administered by the borough's LILY team.				
<b>Question</b>	<b>Answer</b>				
<p><b>1. Is there any reason to believe that the policy/service/function could have a specific impact on people from one or more of the following groups according to their different protected characteristic, for example, because they have particular needs, experiences, issues or priorities or in terms of ability to access the service?</b></p> <p>Please tick the relevant box for each group.</p> <p>NB. Equality neutral means no negative impact on any group.</p>		Positive	Negative	Neutral	Unsure
	Age			x	
	Disability			x	
	Gender			x	
	Gender Re-assignment			x	
	Marriage/civil partnership			x	
	Pregnancy & maternity			x	
	Race	x			
	Religion or belief			x	
	Sexual orientation			x	
Other (eg low income)					
<b>Question</b>	<b>Answer</b>	<b>Comments</b>			
<b>2. Is the proposed policy/service likely to affect relations between certain equality communities or to damage relations between the equality communities and the Council, for example because it is seen as favouring a particular community or denying opportunities to another?</b>	Yes	Specific support for the Ukrainian refugees			
<b>3. Could this policy/service be perceived as impacting on communities differently?</b>	Yes	As above			
<b>4. Is the policy/service specifically designed to tackle evidence of disadvantage or potential discrimination?</b>	Yes	As above			
<p><b>5. Are any impacts identified above minor and if so, can these be eliminated or reduced by minor actions?</b> If yes, please agree actions with a member of the Corporate Equalities Working Group and list agreed actions in the comments section</p>	Yes	<b>Actions: Public opinion and outpouring of support locally, humanitarian crisis</b>			
		<b>Actions agreed by EWG member: Name .....Becky Box.....</b>			
<b>Assessment completed by: Name</b>	Lorraine Gore				
<b>Job title Chief Executive</b>	Date 23 March 2023				
<b>Please Note: If there are any positive or negative impacts identified in question 1, or there any 'yes' responses to questions 2 – 4 a full impact assessment will be required.</b>					